

<https://bestjob.jobsareahub.com/job/paras-pharmaceuticals-ltd-recruitment-2023-2years-experience-required-front-desk-manager-post/>

## Paras Pharmaceuticals Ltd Recruitment 2023 – 2+Years Experience Required – Customer Support Analyst Post

### Job Location

India

Remote work from: India

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### Base Salary

Rs. 25,000 - Rs. 30,000

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

## Paras Pharmaceuticals Ltd Recruitment 2023

The Front Desk Manager is responsible for the management and daily operations of the front desk. The Front Desk Manager is also responsible for managing the hotel staff, providing excellent customer service to guests, handling complaints, and ensuring the security of the hotel.

### Jobs Near Me

### Qualifications:

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- Proven experience as a Front Desk Manager or similar role
- Excellent customer service skills
- Strong supervisory skills
- Knowledge of hotel management software • Fluent in English

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### Responsibilities:

### Hiring organization

Paras Pharmaceuticals Ltd

### Date posted

April 7, 2023

### Valid through

31.12.2025

APPLY NOW

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1. • Supervising the front desk staff and ensuring that they are providing excellent customer service
  2. • Handling guest complaints and ensuring that they are resolved satisfactorily
  3. • Ensuring that all guests receive prompt, courteous, and efficient service • Investigating any discrepancies in guest accounts
  4. • Coordinating with other departments to ensure that all guests' needs are met
  5. • Maintaining a high level of security at the hotel

#### **Important Links**

**Find the Link in [Apply Now](#) Button**

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