Paras Pharmaceuticals Ltd Recruitment 2023 – 2+Years Experience Required – Data Clerk Post

Job Location

India

Remote work from: India

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Base Salary

Rs. 25,000 - Rs. 30,000

Qualifications

Graduate

Employment Type

Full-time

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Description

Paras Pharmaceuticals Ltd Recruitment 2023

The data clerk is responsible for the management and organization of data. This includes inputting data into a system, maintaining and cleaning data, and developing reports based on the data. The data clerk must be able to work with minimal supervision and have excellent organizational skills.

Jobs Near Me

Qualifications:

- · -High school diploma or equivalent
- · -Minimum one year of experience in data entry or management
- · -Excellent organizational skills
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Responsibilities:

- 1. -Input data into a system
- 2. -Maintain and clean data
- 3. -Develop reports based on the data

Important Links

Find the Link in Apply Now Button

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Hiring organizationParas Pharmaceuticals Ltd

Date posted

April 14, 2023

Valid through

31.12.2025

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