Wipro Recruitment 2023 – Jobs Near Me – Data Entry Executive Post

Hiring organization
Wipro

Job Location
India
Remote work from: India

Date posted
March 16, 2023

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Valid through
31.12.2025

Base Salary
Rs. 20,000 - Rs. 35,000

APPLY NOW

Qualifications
12th Passed/Graduate

Employment Type
Full-time

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Description

Wipro Recruitment 2023

The Data Entry Executive is responsible for the accurate and timely entry of data into the company database. S/he will work with a variety of data sources to ensure that all information is entered accurately and in a timely manner. The Data Entry Executive must be able to prioritize and manage multiple tasks simultaneously.

Wipro Jobs Near Me

Qualifications:

-Bachelor's degree or equivalent experience in a business or sales-related field

-At least 2 years of experience in customer relations or account management

-Strong negotiation and communication skills

-Familiarity with CRM software

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Wipro Jobs For Freshers

The role of Data Entry Executive is to manage and enter data into the company's information management system. They are also responsible for ensuring data accuracy and completeness.

Responsibilities:

-Create and develop partnerships with key customers

-Understand customer needs and provide solutions that best meet their requirements

-Build strong relationships with clients and ensure customer satisfaction

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