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U S V Ltd Recruitment 2023 – Apply Online Jobs – Human Resources Post

Job Location

India
Remote work from: India

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Base Salary

Rs. 20,000 - Rs. 35,000

Qualifications

12th Passed/Graduate

Employment Type

Full-time

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Description

U S V Ltd Recruitment 2023

The HR assistant must be able to work independently and have strong interpersonal skills.

U S V Ltd Jobs Near Me

Qualifications:

- High school diploma or equivalent
- At least one year of experience in human resources or a related field
- Familiarity with HR software and databases

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U S V Ltd Jobs For Freshers

The human resources (HR) assistant reports to the human resources director and is responsible for providing support to the department.

Responsibilities:

- Conduct recruiting and onboarding activities, including posting jobs, screening resumes, conducting interviews, and processing new hires

Hiring organization

U S V Ltd

Date posted

January 30, 2023

Valid through

31.12.2025

APPLY NOW

-Maintain employee records, including creating files, updating contact information, and tracking changes in status -Administer employee benefits, including enrolling employees in plans and processing payments

Important Links Find the Link in [Apply Now](#) Button

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