

## Tech Mahindra Recruitment 2023 - 2+Years Experience Required - Office Clerk Post

**Hiring organization**  
Tech Mahindra

### Job Location

India  
Remote work from: India

**Date posted**  
April 14, 2023

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**Valid through**  
31.12.2025

### Base Salary

Rs. 25,000 - Rs. 30,000

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

## Tech Mahindra Recruitment 2023

The data clerk is responsible for the management and organization of data. This includes inputting data into a system, maintaining and cleaning data, and developing reports based on the data. The data clerk must be able to work with minimal supervision and have excellent organizational skills.

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### Tech Mahindra Work From Home Jobs

#### Requirements:

- -High school diploma or equivalent
- -Minimum one year of experience in data entry or management
- -Excellent organizational skills
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#### Responsibilities:-

- -Input data into a system
- -Maintain and clean data
- -Develop reports based on the data
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#### Important Links

Find the Link in [Apply Now](#) Button

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