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Swiggy Recruitment 2023 – 2+Years Experience Required – Executive Officer Post

Hiring organization
Swiggy

Job Location

India
Remote work from: India

Date posted
April 26, 2023

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Valid through
31.12.2025

Base Salary

Rs. 32,000 - Rs. 43,000

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Qualifications

12th Passed/Graduate

Employment Type

Full-time

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Description

Swiggy Recruitment 2023

The Executive Officer oversees and coordinates all aspects of the organization's work. S/he is responsible for ensuring that the organization functions effectively and meets its goals.

Swiggy Jobs Near Me

This includes developing and implementing policies and procedures, ensuring that the organization has the resources it needs to carry out its work, overseeing day-to-day operations, and providing leadership and direction to staff. The Executive Officer also represents the organization to external stakeholders and the public.

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Swiggy Jobs Careers

The Executive Officer is responsible for the overall management and operation of the company. The Executive Officer implements the long-term vision and strategy of the company, and is responsible for all aspects of the company's day-to-day operations. The Executive Officer also oversees all departments and staff of the company.

Qualifications: –

Bachelor's degree in a relevant field or equivalent experience

Significant senior management experience in a public or private sector organization

Strong knowledge of the agency's functions and operations.

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