

SBI Recruitment 2023 - 2+Years Experience Required - Auditor Post

Hiring organization
SBI

Job Location

India
Remote work from: India

Date posted
July 3, 2023

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Valid through
31.12.2025

Base Salary

Rs. 35,000 - Rs. 42,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

SBI Steel Recruitment 2023

Position Overview: State Bank of India (SBI), one of India's leading public sector banks, is seeking a skilled and dedicated Auditor to join our team. As an Auditor, you will play a critical role in ensuring the integrity and compliance of financial operations, internal controls, and risk management processes within the organization. This role requires strong analytical skills, attention to detail, and a thorough understanding of auditing principles and practices. If you have a passion for financial analysis, a keen eye for detail, and a commitment to upholding the highest standards of integrity, we invite you to apply.

SBI Steel Jobs Near Me

The Back Office Coordinator will be responsible for performing a variety of back office and administrative functions for the company. This position is responsible for general clerical duties, data entry, and managing company files. The ideal candidate for this position will have excellent organizational skills, attention to detail, and the ability to multitask in a fast-paced environment.

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SBI Steel Jobs Careers

The Back-Office Coordinator is responsible for all back-office operations in the company. This includes but is not limited to, accounts payable and receivable, human resources, and office management.

Qualifications:

Bachelor's degree in business administration or related field Minimum of 3 years

experience in coordination or management role in back office operations.

Strong knowledge of accounting and human resources processes .Excellent organization skills and attention to detail.

Responsibilities: –

Coordinate and manage all aspects of back office operations, including accounts payable, accounts receivable, and human resources.

Maintain data integrity of back office systems.

Oversee internal audit process and compliance with company policies and procedures.

Requirements: –

1. Conduct financial and operational audits to assess the effectiveness of internal controls and adherence to policies, procedures, and regulatory requirements.
2. Develop audit plans, including risk assessments, scoping, and testing methodologies, ensuring coverage of key areas and potential risks.
3. Perform detailed audit procedures, including data analysis, sample testing, and documentation review, to evaluate the accuracy and completeness of financial records and transactions.
4. Identify control weaknesses, process inefficiencies, and areas for improvement, and provide actionable recommendations to enhance internal controls and operational efficiency.
5. Communicate audit findings and recommendations to management, highlighting areas of concern and proposing corrective actions to mitigate

Important Links

Find the Link in [Apply Now](#) Button

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