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Meesho Recruitment 2023 – Work From Home – Data Entry Cum Back Office Job

Hiring organization
Meesho

Job Location

India
Remote work from: India

Date posted
January 16, 2023

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Valid through
31.12.2025

Base Salary

Rs. 20,000 - Rs. 35,000

APPLY NOW

Qualifications

12th Passed/Graduate

Employment Type

Full-time, Work From Home

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Description

Meesho Recruitment 2023

This role will involve data entry into our ERP system as well as performing light office duties such as mailing, ordering supplies, and some light customer service.

Meesho Work From Home

Qualifications:

- Strong attention to detail
- Ability to work independently
- Proficient in Microsoft Office
- High school diploma or equivalent
- Previous experience in data entry or back office is preferred

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Meesho Jobs Near Me

This role will involve data entry into our ERP system as well as performing light office duties such as mailing, ordering supplies, and some light customer service.

Responsibilities:

- Entering data into the computer system
- Updating and correcting data
- Reviewing data for errors

- Generating reports

Important Links

Find the Link in [Apply Now](#) Button

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