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## Meesho Recruitment 2023 – Jobs For Fresher – Clerk Post

**Hiring organization**  
Meesho

### Job Location

India  
Remote work from: India

**Date posted**  
March 15, 2023

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**Valid through**  
31.12.2025

### Base Salary

Rs. 12,500 - Rs. 18,000

APPLY NOW

### Qualifications

12th Passed/Graduate

### Employment Type

Full-time

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### Description

## Meesho Recruitment 2023

The Clerk is responsible for the accurate and timely processing of company data. This includes data entry, maintaining records, and preparing reports

### Meesho Work From Home

### Qualifications:

- High school diploma or equivalent
- One year of experience in a clerical role
- Strong organizational skills
- Good customer service skills

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## **Meesho Jobs Near Me**

### **Responsibilities:**

- • Handle complex travel arrangements including visa applications
- • Document and track expenses for review by the Director of Finance
- • Process invoices and payments

**Important Links** Generate reports as needed **Find the Link in [Apply Now](#) Button**

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