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Laurus Labs Limited Recruitment 2023 – 2+Years Experience Required – Coordinator Post

Hiring organization

Laurus Labs Limited

Job Location

India

Remote work from: India

Date posted

May 5, 2023

Valid through

31.12.2025

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Base Salary

Rs. 22,000 - Rs. 34,000

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Qualifications

Graduate

Employment Type

Full-time

Experience

2+Years Experience Required

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Description

Laurus Labs Limited Recruitment 2023

The Coordinator is responsible for creating, managing, and executing the vision for all marketing and communication initiatives across the company. The Coordinator will partner with the executive team to develop and execute the marketing strategy that elevates the company's brand and achieves its business goals.

Laurus Labs Limited Jobs Near Me

The Coordinator will also be responsible for creating and executing communications initiatives that support the company's internal and external stakeholders.

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Laurus Labs Limited Careers

The Coordinator will be responsible for the coordination and management of all aspects of the assigned project(s). This will include but is not limited to, developing timelines and work plans, tracking and reporting on progress, managing resources and budgets, and communicating with all stakeholders. The Coordinator must be able to work independently and have excellent organizational skills.

Responsibilities:-

- Develop timelines and work plans
- Track and report on progress
- Manage resources and budgets
- Communicate with all stakeholders

Qualifications:-

- Bachelor's degree or equivalent experience
- Minimum of 3 years of experience in project coordination or management
- Strong organizational skills
- Excellent communication skills

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