

## Kotak Bank Recruitment 2023 – Jobs Near Me – Data Entry Cum Back Office Post

**Hiring organization**  
Kotak Mahindra Bank

### Job Location

India  
Remote work from: India

**Date posted**  
March 4, 2023

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**Valid through**  
31.12.2025

### Base Salary

Rs. 13,000 - Rs. 18,000

APPLY NOW

### Qualifications

10+2/Graduate

### Employment Type

Full-time

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### Description

## Kotak Bank Recruitment 2023

The ideal candidate will have a good eye for detail, be able to work independently, and have excellent data entry skills.

**Kotak Bank Jobs Near Me**

### Qualifications:

- Excellent data entry skills
- Good eye for detail
- Able to work independently

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**Kotak Bank Jobs For Freshers**

The Data Entry cum Back Office is responsible for collating and entering data from various sources into the company's database

### Responsibilities:

- Collate data from various sources into the company's database
- Enter data into the database accurately and efficiently

Maintain the database by ensuring that all data is entered and updated accurately.

**Important Links** [Find the Link in Apply Now Button](#)

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