# Infosys Recruitment 2023 - Jobs Near Me - Data Entry Executive Post

#### **Job Location**

India

Remote work from: India

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#### **Base Salary**

Rs. 20,000 - Rs. 35,000

# Qualifications

12th Passed/Graduate

#### **Employment Type**

Full-time, Work From Home

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#### Description

# Infosys Recruitment 2023

This will include collecting and organizing data from various sources, ensuring accuracy and completeness of information, and maintaining files and databases.

Infosys Jobs Near Me

#### **Qualifications:**

- -Basic computer skills, including familiarity with Microsoft Office Suite
- -Organizational skills
- -Attention to detail

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Infosys Jobs For Freshers

The data entry executive will be responsible for inputting data into a computer system. This will include collecting and organizing data from various sources.

### Responsibilities:

- -Collect data from various sources, both internal and external -Enter data into a computer system
- -Ensure accuracy and completeness of information
- -Maintain files and databases

# Hiring organization

Infosys

#### **Date posted**

February 23, 2023

# Valid through

31.12.2025

**APPLY NOW** 

# Important Links Find the Link in Apply Now Button

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