

Infosys Recruitment 2023 – Jobs Near Me – Administrator post

Hiring organization
Infosys

Job Location

India
Remote work from: India

Date posted
February 18, 2023

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Valid through
31.12.2025

Base Salary

Rs. 20,000 - Rs. 35,000

APPLY NOW

Qualifications

12th Passed/Graduate

Employment Type

Full-time, Work From Home

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Description

Infosys Recruitment 2023

We are looking for a highly motivated Administrator to join our team. The successful candidate will be responsible for providing support to our users and managing our systems.

Infosys Jobs Near Me

The administrator is responsible for the co-ordination and smooth running of all college business and the maintenance of good working relationships with a variety of people both within and outside the organisation.

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Infosys Jobs For Freshers

Responsibilities

- Support users in a courteous and timely manner
- Manage systems and software updates
- Maintain system security
- Troubleshoot system issues

Requirements

- Proven experience as an Administrator or in a similar role
- Strong knowledge of computer systems and networks
- Ability to troubleshoot problems quickly and effectively
- Excellent communication and interpersonal skills
- Strong organizational skills

Important Links

Find the Link in [Apply Now](#) Button

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