



<https://bestjob.jobsareahub.com/job/hdfc-bank-recruitment-2023-free-job-job-bank-quality-control-coordinator-post/>

HDFC Bank Careers 2023 – Free Job – Job Bank – Quality Control Coordinator Post

Hiring organization
HDFC Bank

Job Location

No 4099, Darshan Enclave, Civil Line, Faizabad, Uttar Pradesh 224001, 224001, Ayodhya, Uttar Pradesh, India
Remote work from: India

Date posted
June 8, 2023

Valid through
31.12.2025

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Base Salary

Rs. 34,000 - Rs. 41,400

APPLY NOW

Qualifications

Graduate.

Employment Type

Full-time

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Description

HDFC Bank Recruitment 2023

HDFC Bank, one of India's leading financial institutions, is seeking a detail-oriented and analytical individual to join our team as a Quality Control Coordinator. As a Quality Control Coordinator, you will play a vital role in ensuring the accuracy and compliance of our banking operations. Your keen attention to detail and commitment to maintaining high-quality standards will contribute to the success of our organization.

Free Job

Requirements:

1. Quality Assurance:
 - Conduct quality checks and audits on various banking processes and transactions to ensure compliance with regulatory requirements and internal policies.
 - Identify errors, discrepancies, or gaps in processes and work with relevant teams to implement corrective actions.
 - Maintain accurate records of quality control findings and communicate findings to management.
 - Collaborate with stakeholders to develop and improve quality control procedures and standards.
2. Process Improvement:
 - Analyze data and metrics to identify areas for process improvement

and increased efficiency.

- Participate in process improvement initiatives, suggesting innovative solutions and implementing best practices.
- Monitor the effectiveness of implemented process improvements and track their impact on quality control measures.
- Provide training and support to staff members to ensure adherence to quality control standards.

3. Compliance Monitoring:

- Stay updated on relevant regulatory requirements and industry trends related to banking operations.
- Conduct regular compliance checks to ensure adherence to legal and regulatory guidelines.
- Collaborate with compliance teams to address any identified compliance gaps or issues.
- Assist in preparing reports and documentation for internal and external audits.

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Experience as a Fresher:

- No prior work experience is required. However, any internships, academic projects, or coursework related to quality control, banking, or process improvement would be advantageous.

Join our esteemed team at HDFC Bank and contribute to our mission of providing exceptional banking services to our customers. We offer a supportive work environment, professional development opportunities, and the chance to be part of a renowned financial institution.

Online Jobs

Skills and Qualifications:

- Bachelor's degree in Commerce, Business Administration, or a related field.
- Strong analytical and problem-solving skills, with the ability to pay meticulous attention to detail.
- Knowledge of banking operations, regulatory guidelines, and quality control standards.
- Proficiency in MS Office Suite (Word, Excel, PowerPoint) and data analysis tools.
- Excellent communication skills, both written and verbal.
- Ability to work independently and prioritize tasks effectively.
- Strong teamwork and collaboration skills.
- Familiarity with process improvement methodologies (e.g., Six Sigma) is advantageous.

Important Links

Find the Link in [Apply Now](#) Button

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