



<https://bestjob.jobsareahub.com/job/flipkart-careers-2023-2years-experience-required-back-office-staff-post/>

## Flipkart Careers 2023 – 2+Years Experience Required – Back Office Staff Post

**Hiring organization**  
Flipkart

### Job Location

India  
Remote work from: India

**Date posted**  
May 3, 2023

**Valid through**  
31.12.2025

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### Base Salary

Rs. 41,000 - Rs. 61,000

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### Qualifications

10th/12th, Graduate

### Employment Type

Full-time

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### Description

## Flipkart Recruitment 2023

The Back Office Staff is responsible for the daily operations of the company. This includes but is not limited to, maintaining records, preparing reports, and handling customer inquiries.

### Flipkart Jobs near me

The Back Office Staff is responsible for performing a variety of clerical and administrative tasks in order to support the smooth operation of our business.

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### Flipkart Careers

The Back Office Staff is responsible for the daily operations of the company. This includes but is not limited to, maintaining records, preparing reports, and handling customer inquiries.

### Responsibilities:

- Maintaining records
- Preparing reports
- Handling customer inquiries

**Qualifications:**

-High school diploma or equivalent

-At least one year of experience in a related field

**Important Links** Find the Link in [Apply Now](#) Button

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