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Flipkart Recruitment 2023 – 2+ Year Exp. – Jobs From Home – Administrative Analyst Post

Hiring organization
Flipkart

Job Location

India
Remote work from: India

Date posted
May 8, 2023

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Valid through
31.12.2023

Base Salary

Rs. 32,000 - Rs. 41,000

APPLY NOW

Qualifications

10th/12th, Graduate

Employment Type

Full-time

Experience

2+ Year Exp.

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Description

Flipkart Recruitment 2023

The Administrative Analyst provides analytical and technical support to Microsoft divisions, programs, and projects with a focus on budgeting, forecasting, contract management, and financial analysis.

Jobs From Home

the Administrative Analyst will be responsible for providing clerical and/or secretarial support to specific departments as needed.

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Flipkart Careers

Responsibilities:

- Financial Analysis: Analyze actual results versus budget and forecast, identify trends and drivers of change, develop financial models
- Budgeting and forecasting: Create and update budgets and forecasts for assigned divisions, programs, and projects; identify risks and opportunities.

Flipkart Work From Home

Qualifications:

- Bachelor's degree in business administration, economics, engineering or a related field

- 3 years of experience in financial analysis, program/project management, data management or a related field

- Strong analytical skills with experience in financial modeling.

Important Links **Find the Link in [Apply Now](#) Button**

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