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Emami Recruitment 2023 - Job Freshers - Purchasing Staff Agent Jobs

Hiring organization
Emami

Job Location

India
Remote work from: India

Date posted

February 10, 2023

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Valid through

31.12.2023

Base Salary

Rs. 25,000 - Rs. 30,000

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Qualifications

Graduate

Employment Type

Full-time

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Description

Emami Recruitment 2023

The Purchasing Agent is responsible for the purchasing of goods and services for the company in a timely and efficient manner.

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Qualifications:

- Proven experience as a Purchasing Agent or similar role
- Excellent negotiating skills
- Familiarity with computers and software programs (Excel, Word, etc.)
- Knowledge of inventory management procedures
- BS degree in Business Administration or related field

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The Purchasing Staff Agent is responsible for the procurement of goods and services for the organization in a cost-effective and timely manner.

Responsibilities:

- Procure goods and services in a timely and efficient manner - Negotiate pricing and terms of sale with suppliers
- Review bids and quotations
- Coordinate with engineering and production staff to ensure that correct goods are

Important Links**Find the Link in [Apply Now](#) Button**

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