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# Emami Recruitment 2023 – Apply Online – Purchasing Staff Posts

Job Location India Remote work from: India

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**Base Salary** Rs. 25,000 - Rs. 30,000

Qualifications Graduate

Employment Type Full-time

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## Description

# **Emami Recruitment 2023**

The Purchasing Agent is responsible for the purchasing of goods and services for the company in a timely and efficient manner.

#### Jobs Near Me

# **Qualifications:**

- Proven experience as a Purchasing Agent or similar role
- Excellent negotiating skills
- Familiarity with computers and software programs (Excel, Word, etc.)
- Knowledge of inventory management procedures
- BS degree in Business Administration or related field

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## **Apply Online Jobs**

The Purchasing Staff Agent is responsible for the procurement of goods and services for the organization in a cost-effective and timely manner.

Hiring organization Emami

Date posted February 10, 2023

Valid through 31.12.2023

APPLY NOW

# **Responsibilities:**

- Procure goods and services in a timely and efficient manner - Negotiate pricing and terms of sale with suppliers

- Review bids and quotations

- Coordinate with engineering and production staff to ensure that correct goods are

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