



<https://bestjob.jobsareahub.com/job/dabur-recruitment-2023-job-freshers-front-desk-manager-post/>

## Dabur Recruitment 2023 – Job Freshers – Front Desk Manager Post

**Hiring organization**  
Dabur

### Job Location

India  
Remote work from: India

### Date posted

February 16, 2023

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### Valid through

31.12.2025

### Base Salary

Rs. 25,000 - Rs. 30,000

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

## Dabur Recruitment 2023

The Front Desk Manager is responsible for the management and daily operations of the front desk.

### Jobs Near Me

#### Qualifications:

- Proven experience as a Front Desk Manager or similar role
- Excellent customer service skills
- Strong supervisory skills
- Knowledge of hotel management software
- Fluent in English

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### Work From Home Jobs

The Front Desk Manager is also responsible for managing the hotel staff, providing excellent customer service to guests, handling complaints, and ensuring the security of the hotel.

**Responsibilities:**

- Handling guest complaints and ensuring that they are resolved satisfactorily
- Ensuring that all guests receive prompt, courteous, and efficient service
- Investigating any discrepancies in guest accounts
- Coordinating with other departments to ensure that all guests' needs are met

Maintaining a high level of security at the hotel

**Important Links** Find the Link in [Apply Now](#) Button

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