



<https://bestjob.jobsareahub.com/job/amazon-recruitment-2023-job-freshers-human-resources-jobs/>

Amazon Recruitment 2023 – Job Freshers – Human Resources Jobs

Job Location

India
Remote work from: India

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Base Salary

Rs. 25,000 - Rs. 30,000

Qualifications

Graduate

Employment Type

Full-time

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Description

Amazon Recruitment 2023

The human resources coordinator is responsible for providing clerical and administrative support to the human resources department.

This includes maintaining employee records, coordinating new employee orientations, processing payroll, and providing customer service to employees and managers.

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The human resources coordinator may also be responsible for Benefits Administration and Employee Relations.

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Responsibilities:

- Maintain employee records
- Coordinate new employee orientations
- Process payroll
- Provide customer service to employees and managers
- Benefits Administration
- Employee Relations

Important Links

Find the Link in [Apply Now](#) Button

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Hiring organization

Amazon

Date posted

February 22, 2023

Valid through

31.12.2023

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